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Anthony Shannon
JOB FAIR COORDINATOR
University of Connecticut School of Law

June 10, 2010

Dear Employer,

On behalf of the National Black Law Students Association, Northeast Region (NEBLSA), I cordially invite you to participate in the Annual NEBLSA Job Fair. The 2010 NEBLSA Job Fair will be held on Friday, August 20, 2010 at the Sheraton Lincoln Harbor Hotel, located at 500 Harbor Boulevard, Weehawken, NJ.

The National Black Law Students Association (NBLSA) was established in 1968 and is the largest student-run organization in the United States, with over 200 chapters at law schools throughout the country, and more than 6500 active members. NBLSA seeks to promote and articulate the professional needs and goals of black law students. The Northeast Region has over 1000 members at 33 schools in eight states.

The Northeast Job Fair has proven to be both an excellent opportunity for organizations to take a proactive approach towards diversity and a beneficial recruiting tool for organizations to seek exceptional law students from across the nation. In the midst of an economic recession, over 70 employers participated in the 2009 NEBLSA Job Fair, while more than 150 diverse law students were interviewed. Given the progress and recovery that the economy is making, we expect to welcome the participation of both new and familiar organizations that did not have an opportunity to interview in 2009.

Please join us in our efforts to increase the number of talented and diverse students entering the legal profession. To register, sign up on Symplicity, fill out the attached registration form, and return it along with the appropriate payment before Friday, July 9, 2010. Additional details regarding Employer Registration can be found in the following pages.

If you have any questions, please contact the Job Fair Coordinator Anthony Shannon via email at neblsajobfair@gmail.com.

We look forward to your support of NEBLSA in August.

Sincerely,

Shetera Patterson
Northeast Region Chair
National Black Law Students Association

Enclosures



EMPLOYER REGISTRATION INFORMATION

Employers must register using Symplicity by visiting <https://law-nblsa-csm.symplicity.com/employers/>.

IMPORTANT DATES

Friday, June 11 (12:00 Noon) – Employer Registration Opens

Friday, July 9 (12:00 Noon) – Employer Registration Ends

Sunday, July 11 (12:00 Noon) — Student Bidding Begins

Sunday, July 18 (11:59 A.M.) – Student Bidding Ends

Monday, July 19 (12:00 Noon) – Employer Selection Period Begins

Monday, July 26 (4:59 P.M.) – Employer Selection Period Ends

Wednesday, July 28 (12:00 Noon) – Saturday July 31 (4:59 P.M.) – Student Interview Acceptance Period

*Final Interview Schedules will be released within 7 days after the acceptance period.

Monday, August 2 (12:00 Noon) – Registration for Tabling Ends

Friday, August 20 (7:30 A.M. – 5:00 P.M.) – NEBLSA Job Fair

SCHEDULE OF EVENTS - Friday, August 20, 2010

7:30 A.M. – Student/ Employer Registration Open

7:30 A.M. - 9:00 A.M. – Continental Breakfast

9:00 A.M. - 12:20 P.M. – Employer Interviews

12:30 P.M. – 1:30 P.M. – Lunch

1:30 P.M. - 4:50 P.M. – Employer Interviews

5:00 PM – 6:30 P.M. - Reception



REGISTRATION FORM

This form should be returned with your registration fee.

Name of firm/organization: _____

Seven twenty-minute interviews will take place during each session with a ten-minute break between each interview.

NEBLSA also offers tabling in our Information Room. During tabling, organizations may collect student resumes; however, students may not be interviewed, formally or informally. A maximum of two representatives per table may attend. Space in the Information Room is limited; therefore, NEBLSA will accept registration for this area on a first come first served basis.

Please indicate which session(s) your firm/organization will participate in: (you may select both)

Morning: 9:00A.M.-12:20P.M.

Afternoon: 1:30P.M.-4:50P.M.

Please select the appropriate category and submit a check or money order in the corresponding amount:

- | | | |
|---|-------------------|-------------------|
| <input type="checkbox"/> Large Law Firm | (100+ Attorneys) | \$850 per session |
| <input type="checkbox"/> Medium Law Firm | (51-99 Attorneys) | \$750 per session |
| <input type="checkbox"/> Small Law Firm | (1-50 Attorneys) | \$600 per session |
| <input type="checkbox"/> Corporate Entity | | \$850 per session |
| <input type="checkbox"/> Public Interest Firm | | \$275 per session |
| <input type="checkbox"/> Government Agency | | \$275 per session |
| <input type="checkbox"/> Information Room Tabling | | \$250 (full day) |

Total \$ _____

PLEASE MAKE CHECKS/MONEY ORDERS PAYABLE TO:
Northeast Black Law Students Association

MAIL TO:
NEBLSA 2010 Job Fair
P. O. Box 8855
Albany, NY 12208

For Questions or Concerns, contact Anthony Shannon at neblsajobfair@gmail.com

NOTICE: IF NEBLSA MAKES CHANGES TO ANY OF THE 2010 JOB FAIR POLICIES OR PROCEDURES, WE WILL CONTACT STUDENTS AND EMPLOYERS REGARDING THE CHANGES BY EMAIL OR BY POSTING THE CHANGES ON THE NEBLSA WEBPAGE AT [HTTP://WWW.NEBLSA.ORG/NEBLSA/](http://www.neblsa.org/neblsa/).

BY REGISTERING FOR THE NEBLSA JOB FAIR YOU AGREE TO NOTIFY THE JOB FAIR COORDINATOR NO LATER THAN THREE DAYS BEFORE THE JOB FAIR, IN THE EVENT THAT YOUR ORGANIZATION IS UNABLE ATTEND. IF YOUR PRIMARY INTERVIEWER CANNOT ATTEND, YOU MUST SEND AN ALTERNATE INTERVIEWER TO INTERVIEW STUDENTS IN YOUR PLACE. IF AN ALTERNATE INTERVIEWER CANNOT ATTEND, OR IF FOR ANY OTHER REASON THE INTERVIEWER IN ATTENDANCE FAILS TO INTERVIEW A STUDENT AT THE STUDENT'S SCHEDULED TIME, THE ORGANIZATION AGREES TO CONTACT EACH STUDENT AFFECTED TO SCHEDULE A SUBSEQUENT INTERVIEW AT YOUR OFFICE OR AN OFFICE NEAR THE CITY IN WHICH THE STUDENT RESIDES AT A DATE NO LATER THAN SEPTEMBER 1, 2010. FAILURE TO DO SO MAY AFFECT YOUR PARTICIPATION IN FUTURE NEBLSA JOB FAIRS.

IN AN EFFORT FOR CONTINUOUS IMPROVEMENT, A SURVEY WILL BE SENT TO EACH EMPLOYER POST JOB FAIR REQUESTING INFORMATION ABOUT YOUR INTERVIEW EXPERIENCE AS WELL AS RESULTS INCLUDING: HOW MANY NEBLSA JOB FAIR PARTICIPANTS WERE INVITED FOR CALL BACK INTERVIEWS, AND HOW MANY OFFERS WERE EXTENDED TO THOSE STUDENTS.

HELPFUL INFORMATION

- **All registration fees should be received no later than July 11, 2010 and are non-refundable.**
- All employers must contact the Sheraton Lincoln Harbor Hotel directly to make reservations for sleeping accommodations.
- Employers will be assigned an interview room by the Job Fair committee. All interviews will take place in hotel guest rooms. While the cost of the interview room is included in the registration fee, employers are responsible for all room amenities, e.g. phone calls and room service.
- Please ship all interviewing materials to the hotel **no earlier than 3 days prior** to the NEBLSA Job Fair:
Conference Services Department
c/o Northeast Black Law Students Association- Job Fair
(Your Organization)
Sheraton Lincoln Harbor Hotel
500 Harbor Boulevard,
Weehawken, New Jersey 07086
- Please make arrangements to have all interviewing materials returned to your organization. Neither NEBLSA nor the hotel will be responsible for any materials left behind.
- Please let us know in advance if you require any special arrangements.
- Your registration will be considered incomplete if any information is missing.
- Over 6500 NBLSA members will have access to the NEBLSA Job Fair; students will be limited in the number of bids they can submit to employers.

NEBLSA serves the following Law Schools in ME, VT, NH, MA, RI, CT, NY & Northern NJ:

Albany Law School	Benjamin N. Cardozo School of Law
Boston College Law School	Boston University School of Law
Brooklyn Law School	Columbia University School of Law
Cornell University Law School	CUNY School of Law - Queens College
Fordham University School of Law	Franklin Pierce Law Center
Harvard Law School	Hofstra University School of Law
Massachusetts School of Law	New England School of Law
New York Law School	New York University School of Law
Northeastern University School of Law	Pace University School of Law
Quinnipiac College School of Law	Roger Williams University School of Law
Rutgers University School of Law – Newark	Seton Hall University School of Law
Southern New England School of Law	St. John's University School of Law
State University of New York-Buffalo School of Law	
Suffolk University School of Law	Syracuse University College of Law
Touro College Jacob D. Fuchsberg Law Center	University of Connecticut School of Law
University of Maine School of Law	Vermont Law School
Western New England College of Law	Yale Law School

PREVIOUS NEBLSA JOB FAIR PARTICIPANTS:

ACLU
Alston & Bird
Arent Fox
Arnold & Porter
Axinn Veltrop & Harkrider
Baker Botts
Bingham McCutchen
Blank Rome
Bond Schoeneck & King
Bressler Amery & Ross
Bryan Cave
Cadwalader Wickersham & Taft
Carmody & Torrence
Carter Ledyard & Milburn
Center for Family Representation
Chadbourne & Parke
Cleary Gottlieb Steem & Hamilton
Covington & Burling
Cravath Swaine & Moore
Davis Polk & Wardwell
Day Pitney
DC 37
Debevoise & Plimpton
Dechert
Dewey & LeBoeuf
Dickstein Shapiro
Edwards Angell Palmer & Dodge
Fitzpatrick Cella Harper & Scinto
Fried Frank Harris Schriver & Jacobson
Greenbaum Rowe Smith & Davis
Greenberg Traurig
Harris Beach
Harter Secrest
Heller Erhman
Jones Day
Kasowitz Benson Torres & Friedman
Kelley Drye
Kaye Scholer
Kenyon & Kenyon
King & Spaulding
Kirkland & Ellis
Legal Assistance Corp of Central Mass
Luce Forward Hamilton & Scripps
Mayer Brown
McCarter English
McKee Nelson
Meyer Suozzi English & Klein
Milbank Tweed Hadley & McCloy
Morgan Lewis Bockius
New Hampshire Public Defender
NJ Attorney General
NY Judiciary
NJ Judiciary
NYC Law Dept
NYCLU
NYC DA
NYLPI
NYS 4th Dept
NYC Dept. of Homeless
NYC DOI
IRS
Office of Comptroller of Currency
Paul Hastings
Paul Weiss Rifkind Wharton & Garrison
Pillsbury Winthrop Shaw & Pittman
Porzio Bromberg & Newman
Proskauer Rose
Queens DA
Reed Smith
Satterlee Stephens Burke & Burke
Schulte Roth & Zabel
Shearman & Sterling
Shipman & Goodwin
Sills Cummis Epstein & Gorss
Sidley Austin
Simpson Thacher & Bartlett LLP
Connecticut Judiciary
Strook & Strook
Sullivan & Cromwell
Thatcher Profitt & Wood
The Bronx Defenders
Legal Aid
US Attorneys
SEC
White & Case
Wilmer Hale
Winston & Strawn
Willkie Farr & Gallagher (NY)
Willkie Farr & Gallagher (DC)

DIRECTIONS TO THE SHERATON LINCOLN HARBOR HOTEL

General Driving Directions:

From Lincoln Tunnel/NYC

Out of the tunnel take the first right (Weehawken/Hoboken). At the second traffic light, 19th Street, make a left. Proceed straight into the Lincoln Harbor Complex. Bear right over the railroad tracks; the hotel is 100 yards on your right.

From JFK Airport

Take the Van Wyck Expressway (678) North to the Grand Central Parkway West. From the Grand Central Parkway, take the Long Island Expressway West. Exit at the Queens Midtown Tunnel. After exiting the Midtown Tunnel follow signs to the Lincoln Tunnel traveling west on 34th Street. Out of the tunnel take the first right (Weehawken/Hoboken). At the second traffic light, 19th Street, make a left. Proceed straight into the Lincoln Harbor Complex. Bear right over the railroad tracks; the hotel is 100 yards on your right.

From LaGuardia Airport

Take the Grand Central Parkway East to the Long Island Expressway West. Exit at the Queens Midtown Tunnel. After exiting the Midtown Tunnel follow signs to the Lincoln Tunnel travelling west on 34th Street. Out of the tunnel take the first right (Weehawken/Hoboken). At the second traffic light, 19th Street, make a left. Proceed straight into the Lincoln Harbor Complex. Bear right over the railroad tracks; the hotel is 100 yards on your right.

From Newark International Airport (South)

Follow signs for New Jersey Turnpike North. Take NJ Turnpike North (Eastern Spur) to Exit 16E. Follow signs to the Lincoln Tunnel 495 East. Take the last exit in New Jersey (Weehawken/Hoboken). Proceed to the bottom of the hill, bearing right. Turn left at the fourth traffic light (Dykes Lumber) and the hotel will be on the right.

From North (Rt 80, 95 & George Washington Bridge)

Take the New Jersey Turnpike (Lincoln Tunnel/Eastern Spur) South to Exit 17. Follow signs to the Lincoln Tunnel (495 East). Take the last exit in New Jersey (Weehawken/Hoboken). Proceed to the bottom of the hill, bearing right. Turn a left at the fourth traffic light (Dykes Lumber). The hotel will be on the right.

Directions from Manhattan, NY- Public Transportation:

Our job fair site is easily accessible from Manhattan via the New York Waterway ferry. There are two locations from which the Ferry departs. The preferred ferry departs from Pier 79, at the 39th Street/Midtown terminal. The ferry arrives directly in front of the Sheraton at Lincoln Harbor. The second location is Pier 11, located in downtown Manhattan on South Street between Wall Street and Gouveneur Lane. Pier 11 is accessible via MTA subways #2 and #3 at the Wall Street stop. The ferry arrives in Jersey City, NJ. Path trains are available to transport you between Jersey City, NJ and the Hoboken, NJ stop. For additional ferry information and/or to view schedules and fares, please visit www.nywaterway.com.

For additional transportation information, you may visit Sheraton Lincoln Harbor Hotel's website:
<http://www.starwoodhotels.com/sheraton/property/area/transportation.html?propertyID=1177>